

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of May 23, 2006**

- I. **ROLL CALL:** Chair Thomas McCarney, Trustees Samantha Baraw, Libby Hambleton, Richard Sutor, and James Wilson. Also present were Village Manager Nanci Allard, Superintendent of Public Works William Lyon, and Evan Detrick (Dubois & King).

Chair McCarney called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **May 9, 2006 (Regular Meeting).** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #23-06.** Motion by Trustee Hambleton, seconded by Trustee Sutor, to approve Warrant #23-06 in the amount of \$38,211.35. **Motion passed 5-0-0.**

- c. **Village Common Scoping Project update (Evan Detrick, Dubois & King).** The project proposes new sidewalks, a restraining wall near the church, etc. There was discussion on a possible crosswalk on the corner of Depot Square (south) across Main Street. This idea was rejected because of the speed and distance of drivers coming down the hill. There were some discussions on other options. Mr. Detrick will meet with the Board in mid-June with a new proposal and a quote for grant application purposes.

- d. **Cross Street Crosswalks.** Motion by Trustee Sutor, seconded by Trustee Wilson, to approve Superintendent Lyon's recommendation to add two (2) crosswalks on Cross Street (subject to Manager Allard reviewing the matter with Police Chief Shaw). **Motion passed 5-0-0.**

- e. **Manager Evaluation Schedule.** The Manager's Evaluation is due in June 2006. The Trustees Chair will discuss this matter with Selectboard Chair in order to set dates for the review to be completed on schedule.

IV. **REPORTS**

a. **Village Manager**

1. **Ten-Month Financial Statements:** The Town currently is under a spending freeze and this has impacted Village spending.

b. **Committee Reports**

1. **Merger Committee.** The Committee met on May 15, 2006 (minutes were in the packets). The meeting was to discuss the citizens that were recommended to join the committee. At this time, there are not enough recommendations to fill the seats. When more recommendations are available, they will be made and brought to the Boards.

c. **Miscellaneous**

1. **Water Project Discussion (Dufresne-Henry, Inc.):** The report is in from Dufresne-Henry. The report was a chart that was distributed to the Board prior to this meeting. There is concern that this report will miss this construction season for this year. The Board will await another report from the Village Manager. The applications need to be submitted by October.

2. **Insurance Company Safety Inspection Report:** Chair McCarney would like a copy of the inspection reports from the insurance company. Only the evaluations on the Skateboard Park, Memorial Park, and the Highway Garage have been completed. Copies will be passed to the Trustees regarding the Village areas.
3. **Public Hearing: Work Camp Facility.** The Town Selectmen and Village Trustees will be holding a Public Hearing on Wednesday, May 24, 2006 at 7:00 p.m. on a possibility of Northfield hosting a Vermont Department of Corrections Work Camp Facility. The public is encouraged to attend in person or watch on Trans-Video.

V. **PUBLIC PARTICIPATION (Unscheduled).** None.

VI. **ADJOURNMENT:** Motion by Trustee Wilson, seconded by Trustee Suitor, to adjourn the meeting. **Motion passed 5-0-0.**

The meeting adjourned at 9:52 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.